

## Constitution of the Rubenstein Student Advisory Board

### Article I: Name of Organization

1.The name of this organization is The Rubenstein School of Environment and Natural Resources Student Advisory Board of the University of Vermont (SAB).

### Article II: Purpose and Goals

1.The SAB is an association comprised of and for undergraduate students of the Rubenstein School of the Environment and Natural Resources. Its purpose is to represent the needs, interests, and perspectives of the RSENR student body.

The SAB will represent the diversity, common goals, needs and perspectives of all undergraduate students in RSENR.

2.The goals of SAB are: to promote the interests and welfare of RSENR undergraduate students; to serve as a commons for all RSENR students to provide input on RSENR policy, curriculum, and operation; to serve as a conduit of information relevant to undergraduate education in the Rubenstein School.

3.The SAB is a student organization that is recognized as a Governance Structure in the Rubenstein School and is intended to enhance the student experience at UVM.

### Article III: Membership

1.All undergraduate students enrolled in RSENR are members of SAB and are welcome to attend meetings. There shall be no other criteria for membership.

2.*Non-discrimination:* The SAB shall not discriminate where discrimination is defined as denying individuals membership or appointment on the basis of gender, age, disability, race, color, religion, political affiliation, marital status, veteran's status, national or ethnic origin, gender identity or expression, place of residence, or sexual orientation.

3.Members will not have to pay any dues.

4.The SAB will meet at minimum once per month.

### Article IV: Responsibilities

The SAB shall assume the following responsibilities:

1. Hold meetings of the SAB membership at least once per month.
2. Plan and hold community social events.
3. Collaborate with the appropriate RSENR undergraduate student body.
4. Represent undergraduate student interests with the faculty and administration of RSENR.
5. Attend a faculty meeting once a semester.
6. Attend the Board of Advisors meeting in the spring semester.

## Article V: Administration

### Section A. Executive Committee

The SAB executive officers shall serve on an executive committee. This committee shall meet at least once per month and shall assure that the responsibilities of the SAB are fulfilled. The elected positions on the executive committee shall be: Chair, Co-chair, and Major Representatives. Elections shall occur every spring semester. Executive committee members shall commit to serve one calendar year in their positions and must be registered as RSENR undergraduate students for the entirety of their term.

1. Chair: Preside over executive committee and membership meetings; act as official spokesperson for the SAB; set agenda and preside at executive committee and membership meetings.
2. Co-Chair: Assist to the Chair.
3. Major Representatives (2 per major): Collaborate to plan and facilitate all SAB events; attend all SAB executive meetings; act as representatives of SAB within RSENR student body.

### Section B. Non-Elected Positions

These positions will be filled in the fall semester and are decided as a group.

1. Social Media Chair: Communicate activities of SAB to the membership body via RSENR SAB listserv, RSENR website, and social media outlets (Instagram, Facebook).
2. Secretary: Takes record of meetings and sends to members

## Article VI: Amendments

1. Amendments to this constitution can be made at any time by distributing drafted changes to the membership body and voting. To be adopted, a simple majority of the executive board must

participate in a vote within seven days of distribution of the changes with the plurality voting in favor of adopting the amendment.

#### Article VII: Removal/Resignation of Officers

1. In the case of a member of the executive committee not fulfilling the duties described above, removal may be deemed necessary. If this is agreed upon unanimously by the executive committee (other than member in question), then the issue of removal should be voted on by the entire membership. To be adopted, a simple majority of the executive board must participate in the vote with the plurality voting in favor of removal.

2. In the case of resignation before completion of the term on an executive officer, a new member shall be identified via appointment or special election within the first month of the following semester.

#### Article VIII: By-Laws

##### Section A. Elections:

1. Elections for the new executive committee members shall occur each Spring semester for the upcoming academic year based on position availability.

2. In the case of no students running for a position, an appointment by the SAB chair during the first month of the fall semester shall be made.

3. Elections will be online and anonymous.

4. At least one vote must be received for their nomination to be valid. The candidate for each office that receives the plurality of votes will assume the office.

5. Candidates seeking executive membership shall submit for distribution to SAB a 100 word description of their qualifications/interest in the position.

6. Candidates may run for more than one position. In the case of the same person receiving the plurality of votes for more than one position, the candidate may abdicate any of the positions and the person who received the second most votes who will then will assume the office.